

Morning Drop-Off 2013-2014

Please be patient and encourage your children to follow all of the proper procedures and instructions. Remember to put safety first and to follow the instructions of the personnel and volunteers responsible for traffic control and student supervision. We appreciate your cooperation and flexibility.

There are four entrances to the building in the morning for the children. The main school entrance will be for all of the children being dropped off via the parking lot. Junior High students may enter through the back church/school entrance (southwest doors) or they may enter through the main entrance if they are entering from the parking lot area. Only the 7th and 8th grade students may enter the southwest doors. The 3rd and 4th graders may use the east doors (between the parish center and SJS school signs). The Tomahawk entrance (by the Kdg/1st grade area) is for children who walk to school and for those whose parents have dropped them off on Tomahawk. **Please notice there will be no student drop-off or entrance on Larimore Street.** The Larimore school doors will be locked and will have no staff supervision present. The Larimore section is closed to cars other than staff (and obviously residents) during drop-off and dismissal times. Please note the other procedures and factors:

Entrances to the parking lot drop-off area are from 90th Street and up the drive off of Tomahawk. After entering the drop-off area, **please pull your car up as far as possible.** All of the cars following should also move up. As soon as the line of cars comes to a complete stop, let the children out on the drop-off side (the right side) of the car. **Do not let children exit the left side of the car.** All children are to exit the car and walk down the sidewalk or provided safety area. **Please, make one-stop only!!!**

After dropping off your child, proceed in order to the southwest exit areas. You may exit down the drive to Tomahawk or turn left and proceed down the parking area drive and out onto 90th Street. Unless you are coming to the school for a specific reason, please do not park in the parking lot area and let your child off. That means they are crossing in front of traffic.

The same types of safety precautions also pertain to those dropping off on Tomahawk. Please do not let the children exit out the left side of the car into the street. Also, anytime they are crossing the street they must do so at the designated crosswalk.

Key Points To Remember:

- Only staff are allowed to park in the Larimore Street parking area.
- There is no Larimore entrance. All students are to enter through one of the other entrances described above.
- The Tomahawk crossing area is the same place it has been for years, at Tomahawk & Fowler. Safety Patrol members will be there to assist the children in crossing.
- Drop off only at designated drop-off areas.
- Children are to exit only on the right side of the car in the designated drop off areas.
- Before dropping off your child, pull your car all the way forward.
- Do not park in the east parking lot and let your children off.
- After 8:00 am. the only entrance the children may enter is through the main office door. At that time they must check in at the office prior to going to class.
- The school provides supervisory staff beginning at 7:40 am. Please do not send your children to school early unless it is to go to KidsCare (as has been prearranged).
- We will have a number of orange cones placed to help guide you. Please follow those closely.

Designated staff are placed at key locations to assist parents and students in the drop off procedures in order to assure maximum safety. Please respect and follow their directions.

STUDENTS ARE NOT TO ARRIVE AT SCHOOL BEFORE 7:40 A.M.